

APPENDIX XI

EAST AYRSHIRE COUNCIL

CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE

**MINUTES OF MEETING HELD ON MONDAY 30 JUNE 1997 AT 0945 HRS
IN THE MEETING ROOM, COUNCIL HEADQUARTERS,
LONDON ROAD, KILMARNOCK**

PRESENT: Councillors David Sneller and Eric Jackson.

ATTENDING: Fiona Lees, Depute Chief Executive; Des Tierney, Director of Commercial Operations; Gordon Clark, Director of Finance; Barbara Haughan, Director of Support Services; Malcolm Roulston, Head of Information Technology; Brian Milligan, Revenue Manager; John Carrick, Administration Assistant, Commercial Operations Department; and Bill Walkinshaw, Principal Administrative Officer.

CHAIR: David Sneller, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973 as amended the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraph of Schedule 7A of the Act shown against each item.

PROCUREMENT OF REVENUE COLLECTION SERVICES (PARA 9)

2. There was submitted a report dated 24 June 1997 (circulated) by the Director of Finance providing details of the tender evaluation process in respect of the proposed new revenue collection systems.

After hearing the Director of Support Services in relation to the tendering procedure it was agreed to continue consideration of this matter until after consideration of the next Agenda item and following a short adjournment.

VOLUNTARY SEVERANCE (PARA 1)

3. There was submitted a report dated 27 June 1997 (circulated) by the Director of Personnel Services seeking approval for a further seven employees to leave the Council's service through voluntary severance on 30 June 1997.

It was agreed that the staff listed on Appendices I and II of the report be offered voluntary severance with effect from 30 June 1997.

It was also noted that a late application for voluntary severance would be the subject of a report for consideration by this Sub-Committee, following a short adjournment.

ADJOURNMENT

4. The Sub-Committee agreed to adjourn at 0957 hrs and reconvene at 1015 hrs.

RECONVENTION

5. The Sub-Committee reconvened at 1015 hrs with the same Members and Officers present with the exception of Des Tierney, Director of Commercial Operations and John Carrick, Administration Assistant, Commercial Operations Department.

PROCUREMENT OF REVENUE COLLECTION SERVICES (PARA 9)

6. The Director of Support Services reported that in view of an irregularity which had occurred in relation to the tendering procedure for the above services no decision on the contract be made at this time and retendering arrangements be made.

It was agreed:

- (i) that the necessary retendering arrangements be implemented as quickly as possible; and
- (ii) that the arrangements be remitted to the Director of Support Services.

VOLUNTARY SEVERANCE (PARA 1)

7. Following a late application for voluntary severance from an employee, there was submitted a report dated 30 June 1997 (circulated) by the Director of Personnel Services seeking approval for the employee to leave the Council's service through voluntary severance on 30 June 1997.

It was agreed that the employee detailed in Appendix I of the report be offered voluntary severance with effect from 30 June 1997.

The meeting terminated at 1021 hrs.